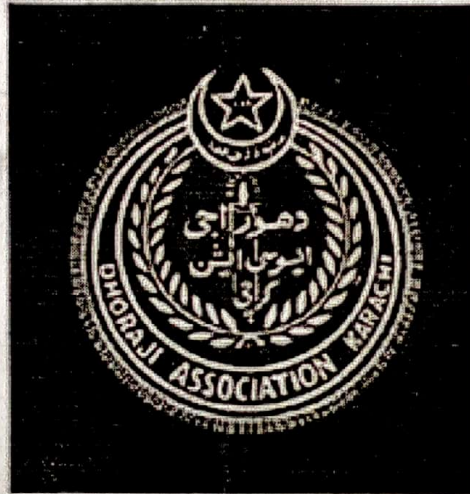


Registered Under Societies Act 1860 Registration No. Sind 370 of 1951/52
and Directorate of Social Welfare Pakistan No. 173 of 1963

(Established 1951)

The Constitution of



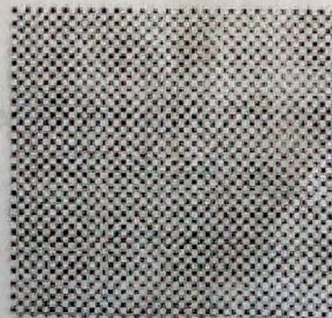
DHORAJI ASSOCIATION

HEAD OFFICE

C-61 Madrassa-e-Habibya,
Dhoraji Colony Karachi.
Ph: 4932744

BRANCH OFFICE

Near Khori Garden, Karachi



BRANCH OFFICE

"C" Phase New Dhoraji
Colony Gulshan-e-Iqbal
Karachi.

BRANCH OFFICE

Johar Complex,
Main University Road,
Karachi.

فارم سی
(ملاحظہ ہو قاعدہ ۶)

DIRECTORATE OF SOCIAL WELFARE

نظامت معاشرتی بہبود

DUPLICATE :



CERTIFICATE OF REGISTRATION

رجسٹریشن سرٹیفکیٹ

Registration No. DSW(173) of 19 63.

رجسٹریشن نمبر

DHORAJI ASSOCIATION

بابت ۱۹

I hereby certify that

میں تصدیق کرتا ہوں کہ NEAR KHORI GARDEN, KARACHI.

has this day been Registered under the Voluntary Social Welfare Agencies
آج ادارہ ہالے معاشرتی بہبود (رجسٹریشن و کنٹرول) آرڈیننس ۱۹۶۱ ع
(Registration and Control) Ordinance 1961 (XI.VI of 1961).

(۶) بابت ۱۹۶۱ ع کے تحت رجسٹر کر لیا گیا ہے۔

Given under my hand and seal at LAHORE.

میرے دستخط اور مہر سے یہ تمام

this 19TH day of OCTOBER

بتاریخ آج

ماہ

One Thousand Nine Hundred and

SIXTY THREE

چاری ہوا۔

سے ایک ہزار نو سو

Attested
S. Akhtar
Superintendent
Social Welfare, Karachi Division
Govt. of Sindh

Attested
Shahid Ahmad
Deputy Director,
Directorate of Social Welfare,
Government of Sindh

بابت

Note—Loss of this Certificate must be reported to the Registration Authority within seven days.

نوٹ— اس سرٹیفکیٹ کی کٹاؤ کی اطلاع رجسٹریشن اتھارٹی کو سات دن کے اندر پہنچ جانی چاہیے۔

512435 - 510346



No. F.4-22-D/63-DSW(VA)/14610

**GOVERNMENT OF SINDH
DIRECTORATE OF SOCIAL WELFARE
SINDH SECRETARIAT BLOCK No. 79**

Karachi, dated the 27th November, 1993.

To,

The General Secretary,
Dohraji Association,
C-61, Dhoraji Colony, Karachi.

Subject: APPROVAL OF AMENDMENTS/REVISED CONSTITUTION.

I am directed to say that the Registration Authority/Director, Social Welfare, has been pleased to approve the amendments/revise constitution prepared and forwarded by you duly approved by the General Body vide your letter No. Nil, dated 16.11.1993.

Deputy Director,
for Registration Authority/Director
Social Welfare.

A copy is forwarded to the Deputy Director, Social Welfare, Karachi Division, Kcy.

Deputy Director,
for Registration Authority/Director,
Social Welfare.

PREAMBLE

A few of the real hardships and great difficulties experienced by Memon immigrants from Dhoraji (India) to Pakistan, the need for immediate setting up of an organisation for the betterment of their lot could hardly be overestimated.

In order to organise such immigrants and the entire Memon Community of Dhoraji, especially in social and economic spheres of life, and safeguard & further their interests in all walks of life, it was unanimously decided to establish this organisation - DHORAJI ASSOCIATION.

The Memons of Dhoraji now living in Pakistan, shall always be indebted to the following Founder Members for their services and sacrifices towards the welfare and progress of the Community. They served the cause with dignity, total dedication and absolute integrity.

1. HAJI VALI MOHAMMED HAJI AHMED NAGARIA.
2. VALI MOHAMMED A.K. MASKATIYA
3. HAROON HAJI AHMED SURIYA.
4. HAJI ABDUL SHAKOOR H.A. TUMBI.
5. ABDUL AZIZ H.YOUSUF DANAWALA.
6. A.S.H. NOOR MOHAMMED.
7. A.S. ABDUL SATTAR NAVIWALA.

SUMMARY

The Constitution of Dhoraji Association in the present form incorporates all the provisions contained in the Articles and Memorandum of Association under which the Association was founded in the year 1951. With the increasing complexities of life style and changes in the social order of the Community, further additions of Articles/clauses and subsequent amendments have been carried out from time to time to meet the needs of the Community and Society. However, the basics, the soul of the Constitution, as passed down by our Founder Members, still remains the core of the Constitution.

The Association, as all members know, was registered in 1951 under Societies Act XXI of 1860. However, since 1963, all Welfare Organisations have been placed under the Social Welfare Department through the enactment of the Voluntary Social Welfare Agencies (Registration and Control) Ordinance 1961. After the approval of the amended Constitution from the General Board in its meeting Friday Oct. 01, 1993 the Constitution Sub Committee of the Association approached the Registration Authority, for its final approval and under the instructions of the Director of Social Welfare Department the whole format of the amended Constitution was recasted in accordance with the Model Constitution and guidelines provided by the Social Welfare Department.

The Constitution in its present form is, however, a true reflection and expression of all the provisions, word to word, as contained in the Revised, Reviewed, Redrafted and Recasted Constitution passed by the General Board of the Dhoraji Association on 01-10-1993.

THE CONSTITUTION OF DHORAJI ASSOCIATION

1. **Name :** The name of the Association shall be DHORAJI ASSOCIATION.
2. **Address of the Principal office:** The Headquarters of the Association shall be at Karachi and branch offices at such other places in Pakistan as is deemed fit.
3. **Area of Operation & Scope :** The DHORAJI ASSOCIATION shall function in Pakistan.
4. **Aims & Objects of the Association:**
- i) To create the feelings of brotherhood amongst the Memons of Dhoraji and bring them close together.
 - ii) To take up all matters, subjects and problems pertaining to the progress and welfare of the Memons of Dhoraji now living in Pakistan.
 - iii) To frame Rules and Regulations within the framework of the Quran and the Sunnah for the conduct of the social matters and customs of the Memons of Dhoraji now living in Pakistan.
 - iv) To unite the Memons of Dhoraji now living in Pakistan and, by so doing to safeguard their commercial, economical, political, educational and social interests and to make all efforts for their upliftment in the above spheres and, in order to achieve these objectives to strive as far as possible for establishing, maintaining or assisting the boarding houses, schools, orphanages, hospitals and volunteer corps or such other institutions.
 - v) To solve the rehabilitation problems and shortage of houses and if possible, to construct colonies and similar schemes and to implement such projects.
 - vi) To propagate or to cooperate with or to support or to oppose the resolutions or activities affecting the Memons of Dhoraji now living in Pakistan, directly or indirectly passed by the Central or Provincial Legislatures, Municipalities, Government and Local Bodies or other organisations and thus to promote and protect the interests of the Memons of Dhoraji now living in Pakistan in all walks of life.
 - vii) To lend moral, financial or any other kind of active support to any Memon or non-Memon activities of national welfare.
 - viii) to take up and carry out all matters relating to the betterment and progress of Pakistani Memons in particular and the entire Pakistani Nation in general.
 - ix) To raise, accept and manage, if convenient, zakat fund or other charitable funds.

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Superintendent
Social Welfare, Karachi Division
Govt. of Sindh

- x) The Association shall not be a political party.
- xi) To affiliate with All Pakistan Memon Federation and/or other such organisations for better service to the community in general and members of the Association in particular.
- xii) To promote and establish organisation(s) among the Youths of the Dhoraji Memon community for social activities within the framework of this Constitution and Voluntary Social Welfare Agencies (Registration and control) Ordinance 1961.

5. Membership : The membership of the Association shall be of the following categories:

- i) GENERAL MEMBERSHIP
- ii) REGISTERED MEMBERSHIP

A) General Membership

The General Membership of the Association shall be automatic for all Memon immigrants of Dhoraji now living in Pakistan and their generations having Pakistani Citizenship.

B) Registered Membership

Every male General Member of the Association of 18 years and above shall be eligible for the Registered Membership of the Association.

C) Procedure for Admission to Registered Membership

- i) Every male General Member of the Association who is eligible for Registered Membership under Article 5B and desirous of becoming a Registered Member shall have to submit an application in writing on a prescribed form of the Association.
- ii) The age of the Applicant for Registered Membership shall be verified from his National Identity Card.
- iii) All applications for Registered Membership of the Association shall be determined by the Managing Committee in accordance with Article 5B and 5C.
- iv) On acceptance of the application, the applicant will be registered and issued Registered Membership Card bearing a Voter Registration Number

D) Rights & Privileges of a Registered Member :

- i) Every Registered Member of the Association shall have the following rights and privileges :
 - (a) The right to vote.
 - (b) The right to remain present at the meetings of the General Board.

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Superintendent
Social Welfare, Karachi Division
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(c) To be a Candidate for elections to the Managing Committee and/or be co-opted in any sub-committee or sub-committees subject to his eligibility under Article 8A.

ii) Registered Members who are employees of the Association shall neither be eligible to contest in elections of the of the Association nor be co-opted in any Sub-Committee(s).

E) Procedure of Cancellation or Suspension and Resignation of Registered Membership;

i) A Registered Member declared insane by competent authorities shall cease to be a Registered Member of the Association

ii) A Registered Member found working against the interest of the Association or of the Dhoraji Memon community shall be suspended from Registered Membership for not less than three months provided, 2/3rd majority of the total strength of the Managing Committee approves such action and such action of the Managing Committee will be brought before the General Board within one month and shall be approved with a 2/3 majority of the Registered Members present through a secret ballot.

iii) On complaint from ten Registered Members, the Managing Committee if deems fit, shall consider the complaint and may take such actions as provided in Article 5E (ii).

iv) The Managing Committee shall also have Suomoto powers, provided 2/3 majority of the total strength of the Managing Committee, approves such suspension of Registered Membership as per Article 5E(ii).

v) By death.

vi) A registered Member may resign his Registered Membership of the Association by writing to the Managing Committee through its General Secretary.

vii) A person who has been granted Registered membership under Article 5B but who subsequently, is found not to fulfill the requirements of Article 5A shall lose membership and his registration shall stand cancelled.

Procedure for Restoration of Registration ;

On application from a person, disqualified under Article 5E(i), (ii), (iii) and (iv) the Managing Committee shall after investigation restore the registration of such person by a simple majority of the members present.

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S. Akhtar
Superintendent(F)
Social Welfare, Karachi Division
Govt. of Sindh

Organisational
Structure :

The Association shall function through the following bodies :

- i) The General Board.
- ii) The Managing Committee

The General
Board and
its Powers &
Functions:

A) Composition of the General Board:

The General Board shall consist of the Registered Members of the Association in accordance with Article 5B of the constitution.

B) Powers & Functions of the General Board:

- i) Annual General Meeting shall be called every year.
- ii) To receive and adopt the Annual Report, Audited Accounts and Balance Sheet and if found necessary, to pass with/without reservations all or any of them and to pass any resolution received with due notice.
- iii) To elect by ballot every two years, office-bearers and members of the Managing Committee from amongst the Registered Members of the Association in accordance with Article 13(i) of the constitution.
- iv) To fill in the vacancies of the office-bearers caused by resignation or otherwise in accordance with Article 8(vi) of the constitution.
- v) To appoint Auditors and fix their remuneration.
- vi) To pass resolutions or to amend or to defer them to any meeting of the General Board other than the Annual General Meeting.
- vii) To amend, alter or change the Constitution in accordance with Article 14 of the Constitution.
- viii) To call its meeting under extra-ordinary and unforeseen circumstances if found necessary.

8. The Managing
Committee and
its Powers and
Functions :

A) Composition of the Managing Committee :

The Managing Committee of the Association shall consist of the following 23 Registered Members :

- i) There shall be six office bearers of the Association as follows:

1. President	Not below the age of 40 years
2. Sr. Vice President	Not below the age of 35 years
3. Vice President	Not below the age of 35 years
4. Gen. Secretary	Not below the age of 35 years
5. Joint Secretary	Not below the age of 35 years
6. Treasurer	Not below the age of 35 years.

- ii) The General board shall elect 9 Registered Members not below the age of 25 years as Members of the Managing Committee by ballot in accordance with Article 7B(iii) and 13(i) of the

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Superintendent
Social Welfare, Karachi Division
Govt. of Sindh

- iii) The President shall nominate 8 Registered Members from the General Board as Members of the Managing Committee not below the age of 25 years, as per article 9A.(ix)

B) Power & Functions of the Managing Committee:

- i) The Managing Committee shall be the Chief Executive Organ of the Association and shall exercise general supervision and control over all its activities.
- ii) To devise ways and means for the achievement of the objects of the Association.
- iii) To purchase, sell, repair, transfer or exchange immovable or movable properties viz shares, debentures, bills of exchange, furniture, etc. of the Association and/or to delegate the powers to any or all of the office bearers.
- iv) To manage, accept or refuse any trust fund or funds from charitable institutions or such other funds as mentioned in the Aims & Objects of the Association, conditionally or otherwise.
- v) To consider, accept and/or reject the resignation of the office bearers or the member of the Managing Committee within 45 days from the date of receipt of the resignation.
- vi) To fill in the vacancies caused on the Managing Committee by resignation or otherwise within 45 days after the acceptance of the resignation.
- vii) To invite for a particular purpose, elders and experts on the subject to help, assist and guide the Managing Committee in taking decisions in the interest of the Association and to defray and sanction their expenses thereof, if any.
- viii) To appoint Election Commissioner and his two assistants for the purpose of holding the General Elections or Bye-elections and to make preparations thereof from amongst the members of the Managing Committee and/or the General Board.
- ix) To consider, pass or reject the resolutions placed in its meetings.
- x) To fix the date and venue of the Annual General Meeting and to present the annual reports, the statements of accounts and Balance Sheets.
- xi) To defray or to sanction all the expenses of the Association.
- xii) To appoint, dismiss or to relieve clerks, office secretary, staff, legal advisers and advocates and to fix their salaries and remuneration.

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- xiii) To frame rules and bye-laws from time to time for the administration of the Association and for elections and to make social regulations for the members of the community.
- xiv) To accept / reject, suspend, Cancel or restore the Registered Membership of person(s) according to the provisions of Article 5 of the Constitution.
- xv) To disqualify a member of the Managing Committee who has been declared lunatic or convicted and sentenced in connection with any major criminal offence.
- xvi) To declare a post of the member of the Managing Committee vacant in case of death, lunacy and/or conviction and sentence in connection with any major criminal offence.
- xvii) To take disciplinary actions and measure deemed fit by 2/3 (two third) majority of the total strength of the members of the Managing Committee against any Registered Member of the Association.
- xviii) To open bank account or accounts and to authorise their operation under the signatures of any two office-bearers.
- xix) To fix the date and venue of Elections.
- xx) To consider and approve and put before the General Board any resolution or resolutions received for the Annual General meeting.
- xxi) To appoint from amongst its members sub-committees and their conveners, send deputations, delegations or representatives on behalf of the Association and to defray and sanction their expenses thereof.
- xxii) Any Managing Committee member can put any proposal in writing which shall be discussed in the Managing Committee meeting.
- xxiii) Any five Managing Committee Members can call a special Managing Committee Meeting through the General Secretary in accordance with Article 11F of the Constitution.
- xxiv) To appoint two Internal Auditors from amongst the Registered Members of the Association after the General Election and in the first meeting of the newly elected Managing Committee.

C) Sub Committee:

- i) The Managing Committee as Chief Executive Organ of the Association shall function for specific purposes through sub-committees appointed by the Managing Committee.

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- ii) The Sub-Committees so appointed shall have power to invite elders and experts on particular subject to help assist and guide in taking decisions in the interest of the Association.
- iii) The Sub-Committee(s) shall submit their reports to the Managing Committee on completion of the task assigned to them

Power & Functions of the Office Bearers:

A) President :

- i) To ensure that the constitution is duly carried out in all respect.
- ii) To preside over the meetings of the Managing Committee, General Board, Annual General meeting and such other sub committees in which he is present of his own free or is invited by the convenor
- iii) To decide in favour or against by his "Casting Vote" in the event of a resolution being equally voted by the members. Such decision shall be final and binding.
- iv) To summon the meetings of the Managing Committee and the General Board.
- v) To control and supervise over the staff and all the matters of the Association.
- vi) To spend for providing in emergency and for the cause and convenience of the Association a sum of Rs. 5,000/= (Rupees five thousand) on his own discretion without obtaining the prior consent of the Managing Committee which, later on, will be confirmed by the Managing Committee in its first meeting held there after.
- vii) To lead deputations and delegations of the Association and to issue statements when necessary.
- viii) To instruct the General Secretary to summon the meetings of the Managing Committee or the General Board and, in such event, the General Secretary as such will be obliged to summon such meetings.
- ix) To nominate eight members of the Managing Committee, after the General Election and before the first Meeting of the newly elected Managing Committee in accordance with Article 8A(iii).
- x) To nominate Members of the Conciliation Board (Faisla Committee) in accordance with Article 10(i) and (ii) of the Consitution.
- xi) To hear appeal against any decision of the Conciliation Board (Faisla Committee) and to recall for any case for discussion which has not been decided.

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Social Welfare, Karachi Division
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xii) To summon the meeting of the Managing Committee at least once in a calender month.

xiii) To keep himself informed of all the activities of the Association.

B) Vice Presidents :

i) The Vice Presidents shall assist the President in the functions of the Association.

ii) In the absence of the President, the Senior Vice-President shall act as the President and, in the absence of both the President and the Senior Vice President, the Vice President shall act as the President.

C) General Secretary :

i) To supervise over the staff and the management and to carry out day to day affairs and correspondence of the Association.

ii) To act as an Ex-officio Secretary of the sub-committees, appointed by the Managing Committee and the General Board.

iii) To collect and arrange the rents or incomes of the movable and/ or immovable properties of the Association, to accept donations or funds and endeavour to popularise the Association.

iv) To spend for providing Emergency / Preliminary Relief to the extent of Rs.5,000/- (Rupees Five Thousand) to the needy members on his own discretion without obtaining the prior consent of the Managing Committee which, later on, will be confirmed by the Managing Committee in its first meeting held thereafter.

v) To sign all the correspondence, vouchers, deeds, debentures, bills of exchange, marriage certificates (Nikah Chithi) and all other documents.

vi) To open accounts of the Association in one or more banks, in accordance with the instructions of the Managing Committee.

vii) To hold charge of the account books and other records of the Association.

viii) To maintain the proceedings/minutes of all the meetings.

ix) To defend and/or file the suits in the courts of law against and/ or on behalf of the Association in accordance with the instruction and in pursuance of the resolution of the Managing Committee to this effect.

x) To summons meetings of the Managing Committee or the General Board on the instruction of the President.

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Socia. Welfare, Karachi Division
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- xj) To summon the meetings of the Sub-Committees in consultation with the President if the convener has not called the meeting of the sub committee, although necessary under the circumstances.
- xii) To prepare the agenda of the meetings and to issue circulars thereof with the consent of the President.
- xiii) To initiate actions for implementation and to implement decisions of the Managing Committee and the Sub-Committees.

D) Joint Secretary :

- i) The Joint Secretary shall assist the General Secretary in the functions of the Association.
- ii) In the absence of the General Secretary, the joint Secretary shall have the powers of the General Secretary.

E) Treasurer :

- i) To disburse cash and issue cheques for the expenses and works of the Association duly approved and signed by either the President or the General Secretary.
- ii) To accept funds and issue receipts thereof and to deposit or cause to deposit the same in the bank account of the Association.
- iii) To maintain the accounts of the Association and to furnish required details and information in that regard, to the auditors appointed by the General Board and/or to the Internal Auditors appointed by the Managing Committee.

10. The Conciliation Board and Procedure of Appeal against its decision :

A) Composition of the Conciliation Board and its Functions:

- i) Pursuant to Article 9A.(x) the President of the Association shall form the Conciliation Board (Faisla Committee) from amongst the Registered Members of the Association for the settlement of any social or domestic disputes arising amongst the members of the Association in consultation with Members of the Managing Committee.
- ii) The Conciliation Board will be consist of Registered members not more than sixteen to be nominated and formed into Panels by the President of the Association. The number of members on each Panel and its Convener shall be decided by the President in consultation with the Members of the Managing Committee.
- iii) The Conciliation Board shall function through these Panel(s) so

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appointed by the President and shall be entrusted with assisting, helping, guiding and where needed, adjudicating in any matter/ dispute of social and/or domestic nature between/amongst the members of the Association.

- iv) The decision./verdict of the Panels shall be considered to be the decision/verdict of the Conciliations Board and shall be binding to all parties concerned.

B) Procedure of Appeal against the decision of the Conciliation Board :

- i) An appeal against the decision of the Conciliation Board (Faisla Committee) can be filed by the aggrieved party to the President of the Association under Article 9A (xi) within 45 days from the date of receipt of the decision.
- ii) The President will review the case and will give his decision, which will be final and binding to all the parties concerned.

I. Meetings :

- i) Notices of all General Board Meetings will be issued and published in daily News Paper(s)
- ii) If the quorum requisite under Article 11A, B, and E, for the meetings of the managing committee and/or General board is not formed within half an hour and one hour respectively of the time fixed for such meetings the meeting shall stand adjourned. Immediately thereafter the members present shall be entitled to transact business according to the agenda of the meeting issued earlier.
- iii) No quorum shall be required for a meeting adjourned for want of quorum. No fresh item or items will be included nor any change or modification will be effected in the Agenda of the adjourned meetings.
- iv) No resolution passed by the General Board or Managing Committee will be rescinded or repealed or otherwise altered, save and except by a majority of 2/3 (two third) of the members present at the meeting of the General Board or Managing Committee in which it may be so decided.

A) Annual General Board :

(I) MEETING :

The Annual General Board meeting of the Association shall be held every year within 90 days after the expiry of the official year, unless extended for a specified period through the approval of the General Board, at such time and place as may be decided by the managing committee. The Agenda of the meeting shall be as under :

- a) Confirmation of the minutes of the last Annual General Board Meeting.

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Social Welfare, Karachi Division
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- b) To receive and adopt the Annual Report, Audited Accounts & Balance Sheet and, if found necessary, to pass with/without reservations, all or any of them and to pass any resolution received with due notice.
- c) To appoint the Auditors and fix their remuneration.
- d) To transact such other business, notice of which may have been received by the General Secretary of 10 clear days before the date fixed for the Annual General Meeting.
- e) To transact any other matter permitted by the Chair.

(II) **NOTICE:**

Notice of at least twenty one clear days shall be required for the Annual General Meeting.

(III) **QUORUM:**

A quorum of 35 Registered Members shall be required to transact any business at the meeting.

B) **Special or Emergency Meeting of the General Board**

(I) **MEETING:**

A Special or Emergency meeting of the General Board may be called by the General Secretary on the instruction of the President.

(II) **NOTICE:**

- a) Notice of atleast eight clear days shall be required for any special meeting of the General Board.
- b) In case of urgency the meeting of the General Board may be called at a notice of two clear day .

(III) **QUORUM:**

A quorum of 35 Registered Members shall be required to transact any business at the meeting.

C) **Requisitioned Meeting of the General Board :**

(I) **MEETING:**

- a) A requisition meeting of the General Board may be called by the President or the General Secretary on a requisition in writing clearly stating the objects for which the meeting is proposed to be called and signed at least by forty Registered Members within fifteen days after the receipt of such requisition.
- b) No business other than stated in the requisition shall be transacted in such meeting.

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Superintendent
Social Welfare, Karachi Division
Govt. of Sindh

(ii) **NOTICE :**

Notice of at least eight clear days shall be required for any requisition meeting of the General board.

(iii) **QUORUM :**

- a) A quorum of 35 Registered Members shall be required to transact business mentioned in the requisition.
- b) At least thirty Registered Members from among the signatories of such requisition must be present at a meeting so convened.
- c) If the requisite quorum will not be formed within an hour from the time fixed for the meeting of the General Board called by a requisition, such requisition shall be deemed to have been withdrawn and the meeting shall be dissolved, accordingly, no such other requisition in that regard shall be deemed valid or in order for at least 3 months from that date.

D) **No Confidence Motion :**

(i) **MEETING :**

- a) A no confidence motion signed by at least 240 Registered Members can be moved by a requisition against all or any of the office bearers or the Members of the Managing Committee at a meeting of the General Board specially called for this purpose, such meeting will be called within fifteen days of the receipt of such requisition.
- b) No business other than stated in the requisition shall be transacted in such meeting.
- c) No emergency meeting of the General Board shall or can be called for the purpose of No Confidence Motion

(ii) **NOTICE :**

Notice of at least eight clear days shall be required for no confidence motion requisition meeting of General Board

(iii) **QUORUM :**

- a) At least 2/3 (two third) from among the signatories of such requisition must be present at a meeting so convened.

If the requisite quorum will not be formed within an hour from the time fixed for the meeting of the General Board called by a requisition stated in para (i) above such requisition shall be deemed to have been withdrawn and the meeting shall be dissolved accordingly. No such other requisition shall be deemed valid or in-order for at least 6 months from that date.

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Superintendent
Social Welfare, Karachi Division
Govt. of Sindh

E) Managing Committee Meeting :

(I) MEETING :

The Managing Committee will ordinarily meet atleast once in a calendar month.

(ii) NOTICE :

- a) Notice of two clear days shall be required for the meeting of the Managing Committee.
- b) In case of urgency the meeting of the Managing Committee may be called at a short notice .

(III) QUORUM :

A quorum of 1/3 of the total members of the managing Committee shall be required to transact any business at the meeting .

F) Requisitioned Meeting of Managing Committee :

(I) MEETING :

- a) A special meeting of the managing committee may be called by the President or the General Secretary on a requisition in writing under Article 8B.(xxiii) clearly stating the objects for which the meeting is proposed to be called and signed at least by five Members of the Managing Committee within eight days after the receipt of such requisition.
- b) No business other than stated in the requisition shall be transacted in such meeting.

(ii) NOTICE :

Notice of two clear days shall be required for the Requisitioned Meeting of Managing committee .

(III) QUORUM :

- a) A quorum of 1/3 of the total Members of the Managing Committee shall be required to transact any business at the meeting.
- b) At least three members of the Managing Committee from among the signatories of such requisition must be present at a meeting so convinced.

If the requisite quorum will not be formed within an hour from the time fixed for the meeting of the Managing Committee called by a requisition stated in para (i) above such requisition shall be deemed to have been withdrawn and the meeting shall be dissolved accordingly, no such other requisition in that regard shall be deemed valid or in order for at least 3 months from that date.

Attested

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Superintendent
Social Welfare, Karachi Division
Govt. of Sindh

- i) The Financial / Official year of the Association shall be from 1st July to 30th June, of the subsequent year.
- ii) The Auditor or Auditors will be appointed and their remuneration will be fixed in the Annual General Meeting. Such Auditor or Auditors shall have access to all the account books of the Association and shall present their report.

A) Internal Auditors :

- i) The Managing Committee of the Association shall appoint for two years, two Internal Auditors from amongst the Registered Members in accordance with Article 8B (xxiv) These Auditors shall neither be members of the Managing Committee nor deemed to be so. The Internal Auditors shall function independently and shall have the following powers:
 - a) To check and examine all books of accounts of the Association, the vouchers, the papers, documents and related details including the minutes of the Managing Committee pertaining to the Accounts of the Association and as such shall have total access to them.
 - b) To see that the accounts are maintained properly, regularly and satisfactorily as to exhibit a true and fair view of the financial state of the Association.
 - c) The Internal Auditors shall submit a report of their findings to the Managing Committee at least once in three calendar months, clearly pointing out the shortcomings, discrepancies and/or irregularities if found in the books of accounts or their corresponding documents in the course of their examination
- ii) The Internal Auditors shall attend a meeting of the Managing Committee as and when :
 - a) Invited or required to discuss their report with the member of the Managing Committee.
 - b) A meeting is specifically requested by them to apprise the members on important/urgent matters related to the accounts examined by them.

B) Composition of Accounts & Finance Board and its Functions :

- i) The Accounts & Finance Board shall consist of the following Members :
 - a) General Secretary (Chairman)
 - b) Treasurer.
 - c) Two Internal Auditors.
- ii) The Accounts & Finance Board shall have the power to prepare statements of accounts, Balance Sheet and Annual Budget of the Association and present the same to the Managing Committee.

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iii) The Accounts & Finance Board shall meet at least once in calender month to review the accounts and assess and analyses the financial activities of the Association and to submit report/ reports with remarks and/or recommendations as the case may be, to the Managing Committee at least once in three calender months.

13. Election

- i) The General Election of the Association for 6 office bearers and 9 members of Managing Committee will be held after every two years, within 90 days after the expiry of the official year, unless extended for a specified period through the approval of the General Board, at such time and place as may be decided by the Managing Committee.
- ii) The elections will be held by Secret ballot and each Registered Member will have one vote.
- iii) The date and venue of election(s) will be fixed by the Managing Committee in accordance with the Article 8B (xix)
- iv) The Election Commissioner and his two Assistants will be appointed by Managing Committee in accordance with Article 8B (vii) of the Constitution for the purpose of the free and fair election(s)
- v) The members of the Election Commission will not be entitled to seek elections for any post in the Managing Committee.
- vi) The notice giving the date, place and schedule of election would be published in newspaper(s) atleast 15 days before the date of election.
- vii) Schedule of Election will be fixed and issued by the Election Commission.
- viii) Bye Election for the vacant post of office bearer will be held in accordance with the Article 8B.(vi) of the constitution.
- ix) Rules and bye-laws, from time to time will be made by the Managing Committee for the election under Article 8B.(xiii) which will be the part of schedule "A" annexed with the Constitution.

14 Amendments
In the Con-
stitution :

- i) No alteration, addition or change of any kind whatsoever shall be made in the Constitution in force, save and except by a majority of 2/3 (two thirds) of the total Registered Members present in the Ordinary Meeting of the General Board by secret ballot, specially convened for the purpose by the Managing Committee through the President of the Association or by a requisition, by giving a notice of 21 clear days, issued and published in daily newspaper(s).

Any amendment to the resolution of the managing committee or to the resolution of the requisition stated in para (i) above by a Registered Member of the General Board shall be Communicated to the General Secretary before 10 clear days of the date of such meeting of the General Board which the

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Managing Committee would consider and approve and put before the General Board along with its resolution stated in para (i) above.

(iii) Any amendments in the Constitution adopted by the General Board shall come enforce after the approval of the Registrar Authority.

(ii) In the event of winding up or dissolution of the Association, and when so decided, its property or properties whatever, shall be given or transferred to any other Dhoraji Memon or other Memon organisation(s) having objects similar to those of this Association.

(i) The winding up of the Association shall be governed by the Ordinance or the Rules and Regulations of the Registrar Authority.

15. Winding up:

THE CONSTITUTION OF THE DHORAJI
ASSOCIATION WAS REVISED, REVIEWED, RECASTED AND
REDRAFTED BY ITS CONSTITUTION SUB COMMITTEE AND
APPROVED BY THE GENERAL BOARD IN ITS MEETING HELD
ON FRIDAY 1st OCT, 1993.